



# WALSH

MEMORIAL

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C.E. (Controlled)

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Infant School

## CHARGING AND REMISSIONS POLICY

DATE FOR REVIEW: SEPTEMBER 2021



## Walsh Memorial CE Infant School

*The actions of St Peter inspire our three golden words: community, love and perseverance. Our school community like St Peter, aims to serve God. It strives to create a school family in which pupils are educated and inspired through a love and understanding of God each other and our world. 'Jesus said: you are Peter and on this rock I will build my church' (Matthew 16 v 18)*

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### CHARGING AND REMISSIONS POLICY

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

The school aims to provide a broad and balanced curriculum for all children, by providing opportunities for educational visitors to school, e.g. professional theatre groups, music recitals, wildlife conservationists, etc., and educational visits outside school both in the local area and further afield. These visitors and visits may involve a cost to the school and/or a cost to the parents.

Where a cost to the school is involved, no charge is levied from parents in line with statutory requirements. Parents may be invited in writing to make a voluntary contribution to cover the cost of their child's participation. The following statement is included in all letters to parents about visits involving costs.

Parents are asked to make a voluntary contribution to cover the cost to the school of your child taking part in a visit. No child will be excluded from an activity because parents are unable to pay. If insufficient contributions are raised a trip or activity may have to be cancelled. If a parent is unwilling or unable to pay their child will be given an equal chance to go on the visit. This contribution represents the cost of providing the visit shared equally among all pupils. As school resources are limited, we need to receive sufficient contributions for the visit to go ahead. Any child who misses a visit paid for by his/her parent through illness will only be able to receive a refund in respect of the entrance fee, providing the school is not charged. Coach bookings are made well in advance and based on the original number of children travelling. Therefore travel costs cannot be refunded. Any cheque payment made to the school and then returned from the bank due to lack of funds will be given back to the parent along with the charges which the school incurs for 'bounced cheques'.

At present visitors to school are paid for from the delegated budget, school fund or by the P.T.A. It may be necessary at times to ask for a small contribution towards the cost of such visitors. Where larger amounts are involved it may also be possible to arrange to pay in instalments, or to make a part contribution towards the cost.

The school runs a number of extra-curricular clubs during and after school, for which no charge is made. In addition certain outside organisations run clubs after school. These organisations charge for providing these sessions. These charges are not controlled by the school and are not voluntary.

The Governors recognise that parents in receipt of Pupil Premium Grant may experience difficulties with voluntary contributions for visits. In these cases the children's visits may be financially supported by the school's delegated budget. The Governors recognise the educational value of school visits to the children and will make every effort to ensure that a planned school visit takes place, unless the cost to the school is too high owing to a substantial lack of voluntary contributions by parents.

The Governing Body has delegated to the Headteacher the discretion to seek financial compensation from parents or carers for damage to or breakage/loss of school property or equipment, where this was caused by deliberate or wilful behaviour on the part of their child.

#### **Arrangements for monitoring and evaluation**

The Resources Committee of the governing body will monitor the impact of this policy by receiving on a termly basis a financial report on those activities that resulted in charges being levied, the subsidies awarded (without giving names) and the source of those subsidies.